

INDIVIDUAL CABINET MEMBER DECISION-MAKING

RECORD OF DECISION

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Libraries and Heritage 2016/17 Fees and Charges
Decision-maker	Deputy Leader and Cabinet Member for Business, Employment and Culture
Earliest date when decision can be taken	26 January 2016
Key decision – Yes/No?	Yes
Date sent to cabinet member	18 January 2016
Recommendation	That the Deputy Leader and Cabinet Member for Business, Employment and Culture agrees the proposed non-statutory fees and charges for 2016/17 with effect from 1 April 2016.

ORIGINATING AUTHOR'S DETAILS <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Lead officer (Name and job title)	Deborah Collins, Strategic Director Environment and Leisure
Report author (Name and job title)	Ashoke Chaudhury, Acting Head of Libraries and Heritage, E&L
Contact Number	020 525 0212

PART B

(Cabinet member to complete this section)

DECISION(S)
AS ABOVE

REASONS FOR DECISION
AS ABOVE

ALTERNATIVE OPTIONS CONSIDERED
N/A

REPRESENTATIONS RECEIVED

N/A - NONE RECEIVED.

ADDITIONAL ADVICE RECEIVED

N/A

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

N/A.

DECLARATION

I approve/~~reject~~ the recommendations set out in the report.*

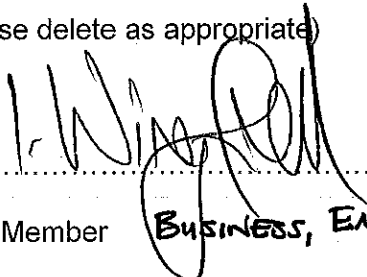
or

~~I approved an alternative course of action set out in Part B.*~~

or

~~I have referred this matter to the Full Cabinet for decision.*~~

(* - Please delete as appropriate)

Signed  Dated 20.1.16
Cabinet Member **BUSINESS, EMPLOYMENT & CULTURE**

Please return completed hard copy of the form to Ian Millichap, Constitutional Team, 160 Tooley Street, P O BOX 64529, London, SE1P 5LX – tel: 020 7525 7225 fax: 020 7525 7284.